

Hall County Alumnae Chapter Committee Reporting Template



Reporting Committee: Internal Audit

Committee Chair/Co-Chair: Soror Alisha D. Moore

Committee Members Present:

Please limit your report presentation to no more than three (3) minutes.

Agenda Items:

Quarter 4 audit completed and filed in Red Zone on 8/24/2023.

The Internal audit committee did not receive document from financial secretary however documents were received from Treasure which allowed for completion of quarter 4 audit.

Annual Internal Audit was completed and submitted in the Red Zone prior to the due date of 8/31/2023. As a result, the chapter is in compliance and requirements have been met per Grand Chapter.

Area of Improvement:

Financial secretary need to turn in document for the quarterly audit.

Dates for the quarterly audit will be changing due to the new sorority year structure. The chapter will be updated once the information is communicated from Grand Chapter.

Is a formal motion needed? Yes

No:

Formal Motion to the Chapter (State the motion below when presenting a formal motion for the Chapter consideration at the upcoming Chapter Meeting.)

Prepared By:

Alisha D. Moore

Date: 9/11/2023

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