

Hall County Alumnae Chapter Committee Reporting Template



Reporting Committee: Internal Audit

Committee Chair/Co-Chair: Soror Alisha D. Moore

Committee Members Present:

Please limit your report presentation to no more than three (3) minutes.

Agenda Items:

Quarter 2 audit for the short year Oct 1- Dec 31,2023 was completed in the Red Zone on 2/13/2024. The audit found that the chapter has satisfactory financial internal controls, and the review supports the existence and utilization of these controls. Committee notes no reports received from Financial Secretary during the current audit period.

The Internal Audit Chair completed Chapter Audits: Requirements, Resources, and Best Practices on 2/11/2024.

Internal Audit is now the Audit and Corporate Compliance Committee

Q1 Audit (January 1- March 31, 2024) for fiscal year 2024 is due in the red zone by June 1, 2024. Documents from the financial secretary and treasurer are due to the audit chair by April 9,2024. Documents can be scanned and sent to audithallcountydst@gmail.com

The committee can accept legible copies of documents.

IAR (Annual Internal Audit Report) for the short year is due in the red zone by February 28, 2024. It was recommended per National Internal Audit training to submit in the Red Zone after the AFR has been submitted. The committee will work on this to be submitted by the due date.

Is a formal motion needed? Yes

No:

Formal Motion to the Chapter (State the motion below when presenting a formal motion for the Chapter consideration at the upcoming Chapter Meeting.)

Prepared By:

Alisha D. Moore

Date: 2/13/2024