

HALL COUNTY ALUMNAE CHAPTER
Delta Sigma Theta Sorority, Inc.
Meeting via Zoom
Minutes of the October Executive Board Meeting
Held on Tuesday, October 10, 2023

Attendance: Denise Arnold, Vallorie Coley, Kenya Ficklin, Erica Glenn, Sheriah Johnson, Patricia Lee, Jasmine Mays, Avery Mitchell, Alisha Moore, and Francia Tolbert (**A quorum was present for the transaction of business.**)

Call to Order: Soror Sheriah Johnson called the meeting to order at 7:02 p.m.

Adoption of Agenda: MOTION: Soror Alisha Moore moved to adopt the agenda by including Cluster Committee below Technology. **SECOND:** Soror Kenya Ficklin **ACTION:** Motion carried with no opposition.

Minutes of Previous Meeting: MOTION: Soror Alisha Moore moved to approve the minutes as printed. **SECOND:** Soror Kenya Ficklin **ACTION:** Motion carried with no opposition.

Correspondence: In the absence of the corresponding secretary, Soror Sheriah Johnson reported that the following was received from the post office box: dues from Soror Angela Middleton, and Soror Deborah Mack; a thank-you card from the family of Soror Arbra Prather for her Omega Omega Service; and a thank-you card from Soror Alisha Moore for the basket sent and for the prayers lifted during her illness.

Chapter Reports:

President: Soror Sheriah Johnson reported the following from the **Executive Committee Call with the Regional Director** on September 19, 2023:

- Collegiate updates were given for Hazing Prevention Week.
- Soror Amaris Johnson mentioned cleaning up strolls and asked everyone to go to their Tik Tok, Facebook, Instagram, etc. and remove strolls that are not in line with guidelines.
- All collegiate chapters have joint advisor email accounts. When emailing regional and national leadership, follow the chain of command. Before going to the National First Vice President, etc., contact state coordinators first. If reaching out to the regional director, keep the state coordinator and state facilitator on the communication.
- Advisor updates were given concerning advisory teams. Delta resumes are a requirement for advisors. Soror Amaris Johnson is considering a change to the criteria of who can be an advisor. She is looking for sorors that have significant contributions to alumnae chapters so they can translate skills and practices to collegiate chapters. She would like to expand partnerships with collegiate and alumnae chapters.
- **Cluster Dates:** January 12-14 Athens, GA; January 26-28 Jacksonville, FL; February 2-4 Memphis, TN; February 16-18 Mobile, AL; February 23-25 Gulf Coast, MS
- Regional Secretary: Soror McKisic reminded sorors to check the dashboard for compliance status. As of September 18, 2023, the Southern Region is at 60%, which includes Alabama 50%, Bahamas 0%, Florida 60.8%, Georgia 65.5%, Mississippi 74.3%, and Tennessee 46.2%.

- Scholarship and Standards: Soror Sabrina Polote relayed that Policies and Procedures and Rules of Order are due by September 30, 2023. On October 4, 2023, a national elections and nominations webinar will be conducted. Around mid-October, Soror Sabrina Polote will conduct office-hour or just ask sessions to address any questions regarding the difference between members and sorors. All anniversary celebrations or reunions during the homecoming season are organized by the active chapters.
- Program Planning and Development: Soror Pamela Hill spoke about the National Alliance on Mental Illness (NAMI) initiatives for collegiates. The soror who raises the most funds for the St. Jude September Walk/Run on Sept. 30, will receive an all-expense paid trip to the St. Jude celebration in Memphis, TN. Be on the lookout for regional events, i.e., American Cancer Society in October.

Please be reminded that the monthly Exec Check recordings are emailed to chapter members.

Soror Sheriah Johnson is waiting for **Membership Intake (MI)** approval from the RD. On the MI Monday call, the State MI Coordinator mentioned that responses are delayed. **The Georgia State Cluster** will be held in Athens, Georgia, on January 12-14, 2023. The RD has requested that Hall County co-host the 2024 State Cluster with Athens Alumnae and Lake Oconee Alumnae. Soror Sheriah Johnson expressed that Hall County Alumnae members really need to engage and participate so we can do our part. Soror Arnold, our co-chair representative for the cluster planning, will give additional details regarding the Georgia State Cluster. **The North Atlanta/North Fulton Chartering Interest Group** is requesting a Memorandum of Understanding (MOU) that contains some of our service area. Soror Sheriah Johnson attended a call on Sunday, Oct. 8, with the steering committee as well as other metro presidents that have an impacted service area for this interest group, which are Atlanta Alumnae Chapter, Atlanta Suburban Chapter, Decatur Alumnae Chapter, Douglas-Carroll-Paulding Counties Alumnae Chapter, East Point/College Park Alumnae Chapter, Gwinnett County Alumnae Chapter, Marietta-Roswell Alumnae Chapter, and Stone Mountain-Lithonia Alumnae Chapter. Soror Sheriah Johnson asked the group to provide her with the paperwork dealing with HCAC. Soror Sheriah Johnson submitted a detailed report that is on file.

First Vice President/Membership Services (Hospitality and Courtesies): Soror Denise Arnold reported that the Membership Services Committee (MSC) is scheduled to host the chapter's annual **Thanksgiving Luncheon** on Saturday, November 18, 2023, immediately following the November chapter meeting. MSC is asking members to invite an inactive soror to attend a chapter meeting and fellowship with members at the luncheon. The luncheon will be a catered, self-pay event. The cost of the luncheon for HCAC members is \$20 per person. There is no charge for nonfinancial sorors. **The Sisterhood Worship Day** is scheduled for Sunday, October 29, 2023, at St. Paul United Methodist Church located at 705 Summit Street, Gainesville, GA 30503, beginning at 10 a.m. Sorors are asked to wear red. After the service, make plans to attend a self-pay sisterhood brunch. More details are forthcoming. The fall Delta Internal Development (DID) Workshop will be on Financial Management. The virtual workshop is tentatively scheduled for Saturday, November 4, 2023, at 9 a.m. MSC is planning a Reclamation Challenge. The theme is "Each One Reach One." The committee is asking each member to reclaim at least one soror by March 31, 2024. **The Joy in Our Sisterhood Awards** were created to recognize the Delta Doll, Delta Diva, and Delta DEAR who complete the most steps listed in the criteria. Recognitions will be given at the May chapter meeting. Committee chairs need to assist by emailing Soror Denise Arnold their attendance lists after each committee meeting. A new initiative by MSC is the **Superior Performance and Outstanding Tenacity (S.P.O.T.) Awards**. Sorors will be recognized for service on a committee, kind acts, or general support. The committee will accept nominations throughout the year and will present S.P.O.T awards quarterly, beginning in November.

Second Vice President/Program Planning and Development: Soror Erica Glenn reported that the PP&D Committee met last week. She shared that **Christmas on Green Street** is scheduled for Dec. 3, at 5-7 p.m.

The fee is \$40. The late fee is \$60. Soror Erica Glenn is asking for each member to purchase bags of candy for the parade. The chapter is registered to participate in the **Salvation Army Red Kettle Campaign** at the hours of 10 a.m.-2 p.m. The location is Kroger on Limestone in Gainesville. The committee will have a sign-up sheet. **Impact Day** will be a spring event with participation from all programs. The **Adopt-a-Family** will include families from Gainesville, Hall County, and Forsyth County. The **Habitat for Humanity of Hall County Women's Build** is scheduled for Nov. 11., at 9 a.m.-3 p.m.

MOTION: Soror Erica Glenn moved on behalf of the PP&D Committee to recommend that the chapter participate in the Habitat for Humanity of Hall County Women's Build on November 11, 2023, from 9 a.m.-3 p.m. **SECOND:** N/A **ACTION:** The motion carried with eight (8) in favor; zero (0) opposed.

Financial Secretary: Soror Jasmine Mays reported the 2024 sorority year dues. A total of \$5,310 was collected at the September 16, 2023, chapter meeting. Via PayPal, \$1,245 was collected. A total of \$6,555 was collected in total. On October 2, 2023, \$645 for dues and \$3.70 for PayPal fees were collected. On September 27-29, three more sorors paid their dues for a total of \$1,245. The dues payment deadline has been extended until Oct. 15. After this date, sorors can still pay their dues, but will incur a late fee. Currently, twenty-three sorors have paid their dues totaling \$8,445. Soror Sybil Ingram has been contacted to clarify her payment and to submit her dues form. Soror Jasmine Mays submitted a report that is on file.

Treasurer: Soror Patricia Lee stated that her report does not add up so the report will be delayed. Soror Patricia Lee shared that the bank balance is \$24,502.83, and disbursements totaled \$7,087.87.

Arts and Letters: A report was not presented.

Budget and Finance: Soror Patricia Lee reported that the chapter is working from the short-year budget.

Communication and Public Relations: A report was not presented.

Emergency Response: A report was not presented.

Fundraising: Soror Erica Glenn relayed that the committee would like to have a Double Good Popcorn fundraiser, beginning Nov. 2, at 5 p.m., and ending Nov. 6, at 5 p.m. The set goal will be \$500. Members are asked to make a \$250 donation if they are not participating in the fundraiser. A tutorial will be provided to show members how to set up their store.

MOTION: Soror Erica Glenn moved on behalf of the Fundraising Committee to recommend that the chapter participate in a Double Good Popcorn fundraiser, beginning November 2, 2023, at 5 p.m. and ending November 6, 2023, at 5 p.m. **SECOND:** N/A **ACTION:** The motion carried eight (8) in favor; zero (0) opposed.

Heritage and Archives: A report was not presented.

Internal Audit: Soror Alisha Moore shared that the Internal Audit Committee reports for the short year are as follows: Q1 (July 1- September 30) is due in Red Zone by Dec. 1; Q2 (Oct 1- Dec 30) is due in Red Zone by Feb 1; short-year annual Internal Audit Report (IAR) is due Feb. 28. The Internal Audit Committee is asking for internal audit documents to be turned in by October 20, 2023, for July 1-Sept 30. Soror Alisha Moore relayed that she sent a letter welcoming committee members Soror Sue Davis-Westmoreland, and Soror Denise Livingston. The next committee meeting is October 20,2023, with plans to complete the Q1 audit. Soror Alisha Moore submitted a report that is on file.

Nominating: A report was not presented.

Policies and Procedures: Soror Vallorie Coley shared that she plans to inform the chapter of the policies and procedures timeline at the October chapter meeting.

Economic Development: A report was not presented.

Educational Development: A report was not presented.

International Awareness and Involvement: A report was not presented.

Physical and Mental Health: Soror Sheriah Johnson shared that the committee should consider giving a Wellness Moment at the chapter meetings. Soror Avery Johnson and Soror Sheriah Johnson will discuss the initiative after the EB meeting.

Risk Management: In the absence of the Risk Management Coordinator, Soror Sheriah Johnson relayed that the Risk Management Chapter Orientation will be given at the October 21, 2023, chapter meeting.

Ritual and Ceremonies: A report was not presented.

Protocol and Traditions: Soror Alisha Moore reported that she will present a Teachable Moment at the October chapter meeting concerning Protocol and Traditions. Soror Alisha Moore submitted the PowerPoint presentation, which is on file.

Scholarship: A report was not presented.

Social Action/Political Awareness and Involvement: A report was not presented.

Technology: A report was not presented.

Cluster Committee: Soror Denise Arnold relayed that the cost of the cluster registration fee is \$155. The alumnae co-chairs are Soror Denise Arnold (Hall County Alumnae Chapter), Soror Angela Wyatt (Athens Alumnae Chapter), and Soror Audrey Champion (Lake Oconee Area Alumnae Chapter), Soror Denise Arnold named the collegiate co-chairs as well. Soror Denise Arnold named the committees that each host chapter will lead.

Unfinished Business

- There was no unfinished business.

New Business

- Minerva Circle Election: The election will be held during the October 21, 2023, chapter meeting.

Announcements

- Soror Sheriah Johnson gave a preview of the chapter website via shared screen.

Adjournment

- **MOTION:** Soror Patricia Lee moved to adjourn the meeting at 8:25 p.m. **SECOND:** Soror Alisha Moore **ACTION:** Motion carried with no opposition.

Respectfully submitted,

Vallorie Coley, Recording Secretary

APPROVED: _____
Sheriah Johnson, President

DATE: _____

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