

**HALL COUNTY ALUMNAE CHAPTER  
Delta Sigma Theta Sorority, Inc.  
Meeting via Zoom  
Minutes of the November Executive Board Meeting  
Held on Tuesday, November 14, 2023**

**Attendance:** Denise Arnold, Vallorie Coley, Kenya Ficklin, Melanie Floyd, Erica Glenn, Sheriah Johnson, Alisha Moore, Francia Tolbert, and Lisa Williams (**A quorum was present for the transaction of business.**)

**Call to Order:** Soror Sheriah Johnson called the meeting to order at 7:02 p.m.

**Adoption of Agenda:** The agenda was adopted as printed. (General Consent)

**Minutes of Previous Meeting:** The minutes of the previous meeting were approved as printed. (General Consent)

**Correspondence:** In the absence of the corresponding secretary, Soror Sheriah Johnson reported that bank statements were received from the post office mailbox. Soror Sheriah Johnson reminded members that all national and regional correspondence is sent to everyone via email.

**Chapter Reports:**

**President:** Soror Sheriah Johnson reported the following concerning the **Southern Region Monthly Executive Committee Meeting with the Regional Director from October 17, 2023:**

- Soror Amaris Johnson referred sorors to go back and watch the membership **Fireside Chat-Membership Intake recording**. The delay for alumnae chapter approvals is that the conference and attendance reports in the Red Zone were broken. Soror Amaris Johnson could not see past the year 2017. National Headquarters has fixed the report. Soror Amaris Johnson will start looking at data to see which chapters will be approved for intake. Soror Amaris Johnson discussed eligible and ineligible packets and the final vote. She looks over all the packets and has done her due diligence to make sure everything is in order before the information is released. The **Georgia State Cluster** registration link will be released soon. Upload 80s and 90s pictures to the link that was sent out.
- **Regional Secretary's Compliance Update:** Sixty-three percent of chapters in the Southern Region have completed compliance. Presidents should check the dashboard to see what is missing from their chapter.
- **Scholarship and Standards (S&S):** Soror Sabrina Polote announced the following upcoming webinars:
  - Nominations and Elections Regional Recap Webinar, October 25, 2023 (Intended for Nominating Chairs and Committee Members, Chapter Presidents, and Collegiate Advisors)
  - National Policies and Procedures Webinar, February 5, 2024, at 8 p.m. ET.

S&S is doing a service area review and reconciliation. The committee will review service area definition on P&P/ROOF with National Headquarters' records. Discrepancies require proof of the approved service area modification. Documentation began on November 1, 2023. Soror Sabrina Polote provided an update on quorum. A quorum is the minimum number of members who must

be present at the meeting for business to be validly transacted. Twenty-five percent is the minimum for Executive Board meetings, committee meetings, and chapter meetings.

- National Finance Committee Update: Soror Toni Johnson gave a reminder to pay corporate fees. National and local dues for FY 2024 are payable July 1, 2023 – October 15, 2023. The \$10 late fee period is October 16, 2023 – December 31, 2023. The \$15 or \$30 reinstatement fee period begins January 1, 2024. The chapter budget needs to be approved before December 31, 2023. The 2022-2023 Short-Year Annual Financial Report (July 1, 2023 – December 31, 2023) is due by February 28, 2024.
- The Awards and Recognition Committee: Applications were released on November 1, 2023, and the deadline is November 30, 2023.
- Collegiate Updates: Soror Jailyn Martin presented the updates.

Soror Sheriah Johnson shared that we are in the swing of things with the **Georgia State Cluster** planning. She hopes everyone was able to register when registration was opened for host chapters. If not, please try and register with the general link that was sent out. Soror Sheriah Johnson reported that up to 2,200 members have already registered. **Hotel Accommodations Update:** Soror Sheriah Johnson relayed that leadership is aware that some sorors may have experienced challenges securing hotel lodging. They are working diligently with the hotel booking company to provide additional options. Once additional rooms are secured, it will be communicated. FYI: There are alternative housing options available in and around Athens, Georgia, that members may find of interest, i.e., other hotel options, short-term rentals such as Airbnb or Vrbo. Soror Sheriah Johnson read a letter from the **North Georgia State Coordinator** concerning the 2024 Georgia State Cluster updates, fundraising, and sponsorship opportunities. The letter included information concerning the prices and inclusions for each sponsorship level for the cluster. She also gave information concerning digital ads and the designer bag giveaway. **Alumnae Sponsorship Levels** are as follows: “Raheem the Dream” Platinum Level (\$1,000), “TLC” Gold Level (\$500), and “Kris Kross” Silver Level (\$250)

Opened floor for discussion of a sponsorship ad (Glenn/Moore, no opposition). Closed floor of discussion (Coley/Tolbert, no opposition).

**MOTION:** Soror Alisha Moore moved for the chapter to consider the “TLC” Gold Level sponsorship for \$500, pending the verification of funds in the budget. **SECOND:** Soror Melanie Floyd **ACTION:** Motion carried four (4) in favor; three (3) opposed.

Soror Sheriah Johnson reported that the Executive Committee met with members of the **North Atlanta/North Fulton Chartering Group** on Nov. 3, and had a follow-up meeting with the regional director on Nov. 8. There will be another one-on-one meeting that the regional director will attend to work on negotiations of the Memorandum of Understanding (MOU). Once all these meetings wrap up, the MOU will be presented to the chapter for a vote.

**Please be reminded that the monthly Exec Check recordings are emailed to chapter members.**

Soror Sheriah Johnson submitted a detailed report that is on file.

First Vice President/Membership Services (Hospitality and Courtesies): Soror Denise Arnold thanked everyone for attending the Sisterhood Worship Service at St. Paul United Methodist Church and to those who attended the brunch afterwards at Avocado’s. The Delta Internal Development (DID) Fiscal Management recording will be available for chapter members. The Thanksgiving luncheon will take place after the November chapter meeting on Nov. 18. Soror Denise Arnold asked for S.P.O.T. Awards nominations to be turned in by Friday, Nov. 17.

Second Vice President/Program Planning and Development: Soror Erica Glenn reported that the program calendar is being reviewed. Soror Erica Glenn needs to know if the chapter still intends to participate in the Christmas on Green Street parade. The fee has not been paid. She thanked everyone for coming out for the Habitat for Humanity Women's Build. The Thanksgiving Community Feed needs volunteers. There will be a sign-up sheet at the November chapter meeting. Volunteer dates for food preparations are Monday, Nov. 20, and Tuesday, Nov. 21.

Financial Secretary: In the absence of the financial secretary, Soror Sheriah Johnson read her submitted report for October 1, 2023 – October 31, 2023, and November 1, 2023 – November 14, 2023.

- 2024 Membership Dues (25 sorors financial): \$9,500
- DG Popcorn Fundraiser (17 sorors participated): \$3,742.29
- November Luncheon (20 sorors paid): \$400

Soror Jasmine Mays submitted a report that is on file.

Treasurer: Soror Sheriah Johnson relayed that a report has not been submitted.

Arts and Letters: A report was not presented.

Budget and Finance: In the absence of the committee chair, Soror Sheriah Johnson read the email that Soror Patricia Lee sent to the chapter, which follows: It is time to submit budget requests for the 2024 fiscal year. A detailed budget request form is attached to the email. Committee chairs need to think about activities for next year and request funds accordingly. This will be the budget for fiscal year 2024. Budgets are due to the Budget and Finance Committee by November 17, 2023. Send the completed budget request form or any questions you may have to [treasurerhallcountydst@gmail.com](mailto:treasurerhallcountydst@gmail.com). Please be advised, if you do not submit an official budget request, the committee will decide on what funds will be allocated to your committee for activities. While I am out of the country, please contact Soror Johnson for answers to any questions.

Cluster Committee: Soror Denise Arnold reported that the Georgia State Cluster will be held on January 12-14, 2024. Up to 2,200 sorors have registered. The STARS initiative is sold out. Soror Denise Arnold noted that Soror Sue Davis-Westmoreland, Hospitality Chair, is responsible for cluster volunteers. Please notify Soror Denise Arnold of volunteers needed.

Communication and Public Relations: A report was not presented.

Emergency Response: A report was not presented.

Fundraising: Soror Sheriah Johnson read the email that Soror Jasmine Mays sent to the chapter concerning the Double Good popcorn sale. A total of \$6,247 was raised. Double Good takes half of the proceeds and the chapter receives the other half. While online sales have officially ended, people can still donate via PayPal, cash, check, or money order. To ensure that the finance team record accurate numbers for the fundraiser in a timely manner, the team is asking that everyone please be ready to turn in donations (PayPal, cash, checks, or money orders) by the chapter meeting on November 18, 2023. A spreadsheet will be maintained of everyone who participated in order to keep track of how much each soror raised. Soror Jasmine Mays thanked sorors for their hard work in promoting the fundraiser. A final number will be given once all monies have been received.

Heritage and Archives: A report was not presented.

Internal Audit: A report was not presented.

Nominating: A report was not presented.

Policies and Procedures: Soror Vallorie Coley shared that the chapter website will be posted soon. Until then, please refer to the first chapter email reminder that was sent by Hall County DST on September 15, 2023, to locate the Chapter Policies and Procedures in the Google Drive folder link. Proposed amendments are due on December 16, 2023. Soror Vallorie Coley submitted a report that is on file.

Economic Development: A report was not presented.

Educational Development: A report was not presented.

International Awareness and Involvement: A report was not presented.

Physical and Mental Health: A report was not presented.

Risk Management: A report was not presented.

Ritual and Ceremonies: A report was not presented.

Protocol and Traditions: A report was not presented.

Scholarship: A report was not presented.

Social Action/Political Awareness and Involvement: A report was not presented.

Technology: Soror Melanie Floyd suggested that the Delta Internal Development (DID) Workshop recording that was given on November 4, 2023, needs to be reviewed by Soror President before posting.

## **Unfinished Business**

- There was no unfinished business.

## **New Business**

- There was no new business.

## **Announcements**

- The Tau Eta Chapter of Brenau University will hold its Initiation Ceremony today, November 18, 2023, at 5 p.m. The attire is black, NO PANTS. Arrive 30 minutes early and bring your membership credentials if you plan to attend. The ceremony will be held at the Brenau Downtown Center, 301 Main Street, SW, Gainesville, GA 30501. The New Initiate Presentation (NIP) will take place at the Brenau University Amphitheatre, beginning around 7:13 p.m. If you plan to attend, send a confirmation email to Soror Jailyn Kendrick at [mitauetadst@gmail.com](mailto:mitauetadst@gmail.com)
- Soror Sheriah Johnson announced that she was promoted on her job and has become the Deputy Chief Compliance Officer.

## **Adjournment**

- **MOTION:** Soror Alisha Moore moved to adjourn the meeting at 8:13 p.m. **SECOND:** Soror Melanie Floyd **ACTION:** Motion carried with no opposition.

Respectfully submitted,

\_\_\_\_\_  
Vallorie Coley, Recording Secretary

**APPROVED:** \_\_\_\_\_  
**Sheriah Johnson, President**

**DATE:** \_\_\_\_\_

DRAFT