

**HALL COUNTY ALUMNAE CHAPTER  
Delta Sigma Theta Sorority, Inc.  
Meeting via Zoom  
Minutes of the January Executive Board Meeting  
Held on Tuesday, January 9, 2024**

**Attendance:** Denise Arnold, Vallorie Coley, Kenya Ficklin, Melanie Floyd, Erica Glenn, Sheriah Johnson, Whitney McDowell-Robinson, Avery Johnson (Mitchell), Alisha Moore, Deborah Washington, Francica Tolbert, and Lisa Williams (**A quorum was present for the transaction of business.**)

**Call to Order:** Soror Sheriah Johnson called the meeting to order at 7:01 p.m.

**Adoption of Agenda:** The agenda was adopted as printed. (General Consent)

**Minutes of Previous Meeting: MOTION:** Soror Melanie Floyd moved to approve the minutes of December 12, 2023, pending the changes to Protocol and Traditions and Ritual and Ceremonies. **SECOND:** Soror Vallorie Coley **ACTION:** Motion carried with no opposition.

**Officers Reports**

President’s Message: Soror Sheriah Johnson greeted members by saying Happy New Year! Soror Sheriah Johnson reported the following from the Executive Committee Call with the Southern Regional Director that was held on December 19, 2023:

- Regional Updates (Soror Amaris Johnson): The cluster cycle is coming up, starting with Georgia. Soror Amaris Johnson spoke of ordering cluster t-shirts and program booklets. She wants sorors to participate in the lip sync and stroll-off events for the cluster, and to participate in the collegiate closet donations. Registration is open for Georgia Delta Days at the Capital, which will be held on January 28-29, 2024. Soror Amaris Johnson encouraged sorors to register for Delta Days. She will put challenges to states and chapters to increase participation. Soror Amaris Johnson relayed that members should have received the save-the-date email for Delta Days in the Nation’s Capital (DDNC). The save-the-date email for the regional conference cycle was sent out on Dec.8. The Southern Regional Conference is scheduled for July 4-7, 2024, in Nashville, TN. Virtual attendance will be available.
- Finance Committee Updates (Toni Johnson): Soror Toni Johnson gave a review update on dues payments.
  - 2024 Dues: January 1, 2024 – December 31, 2024
  - Late Fees Period: October 16, 2023 – December 31, 2023 (\$10)
  - Reinstatement Fees Period: Non-financial or submitted after January 1, 2024
  - 2024 Budget: All budgets must be approved by December 31, 2023, and the approval should be reflected in chapter meeting minutes.
  - Liability Insurance: There is now a portal under the member portal where chapters can go to purchase additional liability insurance. This is only for events that are open to the public and the chapter needs additional insurance.
  - Annual Financial Report (AFR): The 2022-2023 short year is due by February 28, 2024.
  - Fiscal Matters Webinar: the webinar is scheduled for January 6, 2024, at 12 noon; January 10, 2024, at 9 p.m.; and January 21, 2024, at 5 p.m.

- Regional Nominating Committee Update: The 2024 Call for Nominations is out. There are updated available guidelines and instructions for seeking office. Southern Region positions are Regional Director; Regional Representative; Member, National Finance Committee; Member, 2025 National Nominating Committee; Chair, 2026 Regional Nominating Committee; and Members (4), 2026 Regional Nominating Committee. Applications are due on January 28, 2024, at 11:59 p.m. EST.
- Omega Omega Request: The chapter has received a request to do an Omega Omega Service for Soror Kimberly Baylor who is from Gainesville, Georgia. Her sister, a soror, is having a memorial service for her and requested this rite of passage. The service will be on January 20, 2024, at 12:30 p.m. at Antioch Baptist Church.
- Awards and Recognition: The application for chapter awards is available. The deadline was extended to January 4, 2024. Soror Sheriah Johnson submitted the application on behalf of the chapter.
- North Atlanta/North Fulton Chartering Interest Group Memorandum of Understanding (MOU): Soror Sheriah Johnson presented the following MOU: With respect to the cities of Alpharetta, Suwanee, Duluth/Johns Creek: The Hall County Alumnae chapter will maintain the areas of these cities that fall within the boundaries of Forsyth County. The Hall County Alumnae Chapter will relinquish the areas of these cities that fall within the boundaries of Fulton County. The Hall County Alumnae Chapter will maintain all areas of the city of Cumming as it solely sits within the boundaries of Forsyth County. The Hall County Alumnae Chapter will solely conduct MIT in Forsyth County. There was a discussion with a change of wording for the last statement to read as follows: The Hall County Alumnae Chapter will conduct membership intake for Hall County and Forsyth County. Soror Sheriah Johnson stated that the board will vote on the MOU under new business. Soror Sheriah Johnson submitted a detailed report that is on file.

First Vice President/Membership Services (Hospitality and Courtesies): Soror Denise Arnold relayed that she would have a report for the chapter meeting and will recognize January birthday celebrants as well.

Second Vice President/Program Planning and Development: Soror Erica Glenn stated that she will go over the calendar for January at the chapter meeting, and she will post MLK events in BAND.

Corresponding Secretary: In the absence of the corresponding secretary, Soror Sheriah Johnson reported that bank statements were received from the post office mailbox.

## **Financial Reports**

Financial Secretary: A report was not presented.

Treasurer: A report was not presented.

## **Committee Reports**

Arts and Letters: A report was not presented.

Budget and Finance: A report was not presented.

Communication and Public Relations: Soror Melanie Floyd reported that the Ladies and Gents fundraiser flyer has been posted on social media sites.

Economic Development: A report was not presented.

Educational Development: Soror Francia Tolbert relayed that after the committee's meeting on Wednesday, Jan. 10, she will give a follow up at the chapter meeting.

Emergency Response: A report was not presented.

Fundraising: Soror Sheriah Johnson relayed that 15 tickets have been sold for the Ladies and Gents fundraiser. The Memorandum of Understanding (MOU) with the Gents Club has been received. Soror Vallorie Coley questioned the donation amounts listed on the tickets, i.e., Champion Supporter (\$250, \$500, \$1000), and Community Builder (\$25, \$50, \$100). Soror Sheriah Johnson stated that she will discuss the donation amounts listed on the tickets with the Gents. Soror Sheriah Johnson stated that the chapter has access to ticket sales. There is a discount code for chapter members who plan to attend the event.

Heritage and Archives: A report was not presented.

Internal Audit: Soror Denise Arnold gave the report for Soror Alisha Moore. The Annual Internal Audit Report (IAR) for the short year is due in the Red Zone by February 28, 2024. The second quarter audit documents should be turned in at the January chapter meeting.

International Awareness and Involvement: A report was not presented.

Nominating: Soror Avery Mitchell read the **2024 Call for Nominations**. The deadline to submit the Candidate Data Profile Forms to the committee is February 9, 2024. Members were advised to refer to the policies and procedures for pertinent information as well.

Physical and Mental Health: A report was not presented.

Policies and Procedures: Soror Vallorie Coley reported that the committee did not receive any recommendations from chapter members. The committee will still look at needed revisions to present to the chapter.

Protocol and Traditions: A report was not presented.

Ritual and Ceremonies: A report was not presented.

Risk Management: A report was not presented.

Scholarship: A report was not presented.

Social Action/Political Awareness and Involvement: Soror Kenya Ficklin shared that she plans to attend Delta Days in Atlanta on the scheduled Sunday, Jan. 28, but not on Monday, Jan. 29.

Technology: Soror Melanie Floyd stated that any committee chairs needing something shown on screen at chapter meetings to please notify her.

## **Unfinished Business**

- There was no unfinished business.

## **New Business**

- Hall County Alumnae Chapter Memorandum of Understanding (MOU) with the North Fulton Chartering Group:

**MOTION:** Soror Vallorie Coley moved by stating “With respect to the cities of Alpharetta, Suwanee, Duluth/Johns Creek: The Hall County Alumnae Chapter will maintain the areas of these cities that fall within the boundaries of Forsyth County. The Hall County Alumnae Chapter will relinquish the areas of these cities that fall within the boundaries of Fulton County. The Hall County Alumnae Chapter will maintain all areas of the city of Cumming as it solely sits within the boundaries of Forsyth County. The Hall County Alumnae Chapter will conduct membership intake for Hall County and Forsyth County.” **SECOND:** Soror Whitney McDowell Robinson **ACTION:** Motion carried nine (9) in favor; One (1) opposed.

**Announcements**

- Soror Johnson announced that she sent an invitation for dinner with chapter members to celebrate Founders Day on January 13, 2024, while in Athens for the Georgia State Cluster.

**Adjournment**

- **MOTION:** Soror Whitney McDowell-Robinson moved to adjourn the meeting at 7:50 p.m. **SECOND:** Soror Kenya Ficklin **ACTION:** Motion carried with no opposition.

Respectfully submitted,

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Vallorie Coley, Recording Secretary

**APPROVED:** \_\_\_\_\_  
**Sheriah Johnson, President**

**DATE:** \_\_\_\_\_